

MINUTES - MAY 17, 2017
MEETING OF MAYOR AND COUNCIL
7:00 PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women serving in the military protecting our freedom.

* CALLING OF THE ROLL

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilwoman Carolan-Genthe
Councilman Peckham
Councilman Perez - absent
Councilman Reid

Also in attendance:

Borough Administrator Matthew Crane
Borough Attorney Joseph Youssouf

* OPEN PUBLIC MEETINGS ACT STATEMENT Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* 2017 PUBLIC HEARING ON BUDGET

A MOTION was made by Councilman Dzingleski and SECONDED by Councilwoman Carolan-Genthe to open the meeting to the Public on the Budget. John Nartowicz, 2 Holly Manor Court, asked when can he see the final budget. Borough Auditor Gerry Stankiewicz said the introduction of the Budget is on the web site. He said he was looking for the final Budget. Mr. Stankiewicz said it has not been finalized and there is an amendment to the Budget this evening and we will adopt it on June 21. As soon as it adopted it will be put on the web site.

* PUBLIC PORTION

John Nartowicz 2 Holly Manor Court, wanted an update on the Police Department. The Mayor said that Councilmen Karczewski and Dzingleski and he met and they also conducted interviews. He said he was going to refer him to the Borough Attorney who has been advising them. He advised not to seek exact quotes.

Mr. Nartowicz said how can we tell the people what we will be saving if we don't have an RFP. A lengthy discussion followed on the pros and cons of having an RFP

* CONSENT AGENDA - RESOLUTION # 2017-78

Report of Tax Collector

RESOLUTIONS:

2017 - 79 Amendment to Budget

80 Temporary Appropriations #4

81 Reallocation of 2016 CDBG

82 Payment of Bills

MOTION – Councilman Karczewski

SECOND - Councilman Dzingleski

ROLL CALL: 5 – 0

*APPROVAL OF MINUTES - April 19, 2017

MOTION – Councilman Karczewski

SECOND – Councilman Peckhan.

ROLL CALL: 5 - 0

* REPORT OF MAYOR, COMMITTEES, BOROUGH ATTORNEY,
BOROUGH ADMINISTRATOR

Councilman Dzingleski thanked the small and mighty group that came out to clean the community. Movie under the Stars, Finding Dory, was shown and enjoyed by those in attendance. Approximately twenty homes are registered for the Town Wide Yard Sale. Our First Concert in the Park will be on June 9th; refreshments will be provided. The Fishing Derby will be held on June 10th from 9:00 to 11:00 a.m. Light refreshments will be served. Sunday, June 11th, the Recreation Committee will have a baseball trip to Trenton Thunder. The tickets are free to the first 50 Helmetta residents or Borough employees. Transportation will be provided for a \$5.00 per person fee.

Councilwoman Carolan-Genthe said the EMS was approved and whatever we have should be carried over. Substantial changes were made. They've received promises of donations and equipment and sharing of knowledge and service. An additional bay was added and

an there will be an extension in the back of the building.

She said the Board of Ed is at a standstill for negotiations and they will go to mediation. The Junior Honor Society is holding a Senior Prom at Memorial School on June 2. All Seniors 55 and over are invited.

The Play was a success and was sold out every night. At the meeting last night they took a few key players and had them perform and then had a few Board members try to act out the same scene. The Mayor thanked Noreen for her involvement with the Board of Ed. The Mayor said that Noreen was chosen to be on the committee interviewing Superintendent candidates.

The Mayor will be presenting the Mayor Slavicek Scholarship on June 1st. He reviewed the essays. The award is about community service and he is happy to say that it will be going to a Helmetta resident. The Mayor thanked Ron and Joe for all their support with recreation. The Police also had someone out on bike patrol during the community yard sale.

He thanked Tax Assessor Ken Pacera for his 13 years of service to the Borough.

Borough Auditor Gerry Stankiewicz mentioned the amendment to the Budget will be published and will be voted on at the June 21st meeting.

Borough Attorney Joseph Youssof stated that Ken Pacera was able to resolve several

outstanding tax appeals.

Resolution # 83 Closed Session – Contract Negotiation/Personnel

MOTION and SECOND to go into Closed:

Councilman Karczewski Councilman Dzingleski

ROLL CALL: 5 – 0

MOTION and SECOND to go into Open Session:

Councilman Karczewski Councilman Dzingleski

ROLL CALL: 5 – 0

The Mayor announced the next meeting will be on June 21.

- **ADJOURNMENT** – There being no further business, a **MOTION** was made by Councilman Karczewski and **SECOND** was made by Councilman Peckham. **ROLL CALL: 5 - 0**

Sandra Bohinski, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
AMENDMENT TO 2017 MUNICIPAL BUDGET**

WHEREAS, the Local Municipal Budget for the year 2017 was introduced on the 17th day of March, 2017 and
 WHEREAS, the public hearing on said Budget has been held as advertised on May 17, 2017; and
 WHEREAS, the Mayor and Council desires to amend said Budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, that the following amendments to the approved budget for 2017 be made:

<u>CURRENT FUND</u>	<u>From</u>	<u>To</u>
8. General Appropriations:		
(A) Operations - Within "CAPS":		
Land Use Administration:		
Municipal Land Use Law (NJS 44D-1):		
Planning Board:		
Salaries and Wages	\$ 2,700.00	\$ 3,250.00
Insurance:		
Employee Group Insurance (Health)	\$ 205,000.00	\$ 200,000.00
Public Safety Functions:		
Police:		
Other Expenses	\$ 32,500.00	\$ 33,000.00
Municipal Court:		
Other Expenses	\$ 3,000.00	\$ 3,500.00
Vehicle Maintenance:		
Other Expenses - Public Works	\$ 8,500.00	\$ 11,500.00
Other Expense - Lease/Acquire Vehicles	\$ 19,000.00	\$ 6,900.00
Reimbursement to Qualified Communities:		
Condominium Act:		
Trash Removal	\$ 35,000.00	\$ 44,550.00
Utility Expenses and Bulk Purchases:		
Natural Gas	\$ 14,500.00	\$ 16,500.00
Postage	\$ 5,500.00	\$ 6,500.00
Detail:		
Salaries and Wages	\$ 753,840.00	\$ 754,390.00
Other Expenses (Including Contingent)	\$ 761,475.00	\$ 760,925.00

BE IT FURTHER RESOLVED that this budget amendment be published in the Home News & Tribune issue of June 15, 2017 and that a public hearing on this amendment will be held at the Municipal Building, 51 Main Street, Borough of Helmetta, Middlesex County, New Jersey on June 21, 2017 at 7:00 P.M. at which time and place objections may be presented by taxpayers or other interested persons.

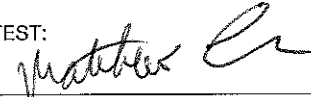
BE IT FURTHER RESOLVED that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the 2017 Local Municipal Budget, so amended.

IT IS HEREBY CERTIFIED that this is a true copy of a resolution amending the Budget, adopted by the Governing Body on the 17th day of May, 2017.

RECORDED VOTE:
MOTION

	<u>MOTION</u>		<u>VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Dzingleski		✓	✓			
Genthe			✓			
Karczewski	✓		✓			
Peckham			✓			
Perez						✓
Reid			✓			
Slavicek						

DATED: May 17, 2017

ATTEST:

 Sandra Bohinski, Borough Clerk

BOROUGH OF HELMETTA

RESOLUTION

#2017-80

TEMPORARY EMERGENCY APPROPRIATION #4

WHEREAS, an emergency condition has arisen in the 2017 Operating Budgets with respect to additional cost prior to the adoption of the 1 d N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2017 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$208,031.00 (two hundred eight thousand and thirty-one dollars), and;

Now, therefore, be it resolved, that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
Administrator OE	7-01-20-701-020	1,000.00
Finance S&W	7-01-20-705-010	2,000.00
Other Expenses	7-01-20-705-010	2,000.00
Other Expenses	7-01-20-705-021	1,000.00
Tax Assessor S&W	7-01-20-710-010	1,000.00
Uniform Construction S&W	7-01-22-725-010	1,000.00
Health Insurance Employee	7-01-23-733-020	50,000.00
Police S&W	7-01-25-745-010	100,000.00
Other Expense	7-01-25-745-020	10,000.00
Fire Prevention Bureau S&W	7-01-25-752-020	1,000.00
Municipal Prosecutor OE	7-01-25-757-020	1,000.00
Vehicle Maintenance- DPW	7-01-26-315-020	1,531.00
Vehicle Maintenance- Police	7-01-26-315-021	2,000.00
Animal Control S&W	7-01-27-788-010	1,000.00

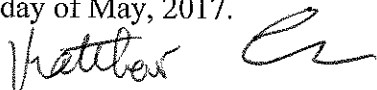
Recreation OE	7-01-28-795-020	2,000.00
Street Lighting OE	7-01-31-826-020	2,000.00
Telephone Cost OE	7-01-31-827-020	5,000.00
Natural Gas OE	7-01-31-829-020	1,500.00
Postage OE	7-01-31-831-020	1,000.00
Copying OE	7-01-31-832-020	2,000.00
Landfill/Disposal Solid Waste OE	7-01-32-837-020	10,000.00
Social Security	7-01-36-845-015	10,000.00
Municipal Court S&W	7-01-42-855-010	10,000.00
Total Current Fund		208,031.00

Grand Total		208,031.00
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	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski		✓	✓			
Peckham			✓			
Perez					✓	
Reid			✓			

CERTIFICATION

I, Matthew Crane, Acting Borough Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17th day of May, 2017.



 Matthew Crane, MPA
 Acting Municipal Clerk

**RESOLUTION
#2017-81
REALLOCATION OF 2016 CDBG**

WHEREAS, the Borough of Helmetta was awarded funds from CDBG through the Middlesex County HCD in the amount of 21,360.00 for Sanitary Sewer Improvements and;

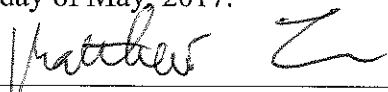
WHEREAS, the Borough of Helmetta did not use the total amount awarded and has \$2,279.00 left over

Now, therefore, be it resolved, that \$2,279.00 be reallocated for the ADA improvements to the Municipal Building

	Motion				Recorded Vote	
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski		✓	✓			
Peckham			✓			
Perez					✓	
Reid			✓			

CERTIFICATION

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 Matthew Crane, MPA

**Resolution
#2017-82**

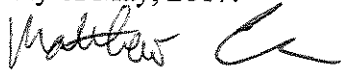
PAYMENT OF BILLS

Payment of all bills as per bill list.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski		✓	✓			
Peckham			✓			
Perez					✓	
Reid			✓			

CERTIFICATION

I, Matthew Crane, Acting Borough Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17th day of May, 2017.



Matthew Crane, MPA
Acting Municipal Clerk